



Job Description

Release Date: April 1, 2024

Position

- Job Title: Quality Engineer
- Department: Quality Assurance
- Reports To: VP Quality
- Job Code:
- FLSA Status: Exempt
- Term: Full-Time
- Compensation: \$75,000 - \$95,000 Per Year
- Telecommuting: Hybrid Schedule

Job Summary

A Quality Engineer's main responsibilities are to ensure products meet established quality standards, security standards, industry benchmarks, and customer requirements. They monitor processes and inspect produced goods and services to ensure high quality. They propose measures and process improvements to enhance operations, ensure the reliability of systems, and minimize downtime, errors, and defects.

Essential Duties and Responsibilities

- Monitor all development and production activities as per the Development Lifecycle
- Review hardware designs, software designs and code, and product documentation
- Monitor and analyze quality performance and produce meaningful metrics
- Perform audits as an Internal Auditor for ISO 9001 and ISO 27001 audits
- Manage the Corrective Action system and lead 8D Problem-Solving Root Cause Analysis; Ability to troubleshoot issues, tabulate results, analyze data and create reports
- Interface with External Auditors – Customer, Registrar, ETL/UL
- Interface with Customer Quality representatives on all programs and projects
- Manage the Supply Chain from a Quality Perspective:
 - Evaluate Suppliers via surveys and site visits
 - Generate and send quarterly scorecards to suppliers
 - Work with suppliers on all corrective actions
 - Perform supplier audits



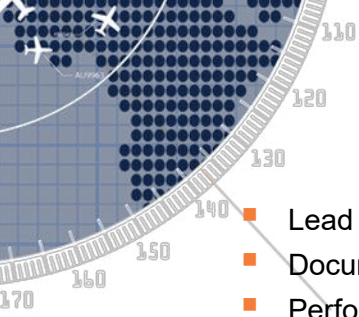
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- Lead Continual Improvement initiatives in the company
 - Document/Update process procedures as needed
 - Perform First Article Inspections (FAIs) for all new and Revision parts
 - Assist with the Company Training program
 - Serve as a backup to the Configuration Manager

Qualifications

- ASQ Certified Quality Auditor
- ASQ Certified Quality Engineer

Knowledge & Skills

- Knowledge of ISO 9001
- Familiarity with ISO 27001
- Attention to Detail and problem-solving skills

Education & Experience

- Bachelor of Science in Computer Science or related area or
- Bachelor of Engineering in an Engineering discipline
- Previous 3-7 Years experience as a Quality Engineer or similar role

Other requirements

- Proficient skills in Microsoft Office products, especially in Excel, Word, PowerPoint
- Excellent communication skills and ability to interact with all employees in the company
- Familiarity with statistical analysis
- Hands-on experience with QMS principles and testing methodologies
- Good team spirit

Contact

To submit your resume or for further information e-mail employment@sunhillo.com.
Alternatively, you may mail your resume to the following address. Remember to identify the position you are applying for.

Human Resources
Sunhillo Corporation
444 Kelley Drive
West Berlin, NJ 08091-9210